

## **Title I Parent and Family Engagement**

### **Federal Requirements**

The superintendent or designee will ensure that the district's Title I Parent Involvement policy, plan and programs comply with the requirements of federal law.

- A. The district and individual schools receiving Title I, Part A funding will take the following actions to involve parents in the joint development of its district wide and individual school parent and family engagement plan:
  1. An annual meeting of parents of participating Title I students will be held to explain the goals and purposes of the Title I program. The district wide meeting location, date and time will be communicated to principals in buildings who receive Title I supplemental funding for dissemination to parents. Information about this meeting will also be posted on the Title I page at [www.spokaneschools.org](http://www.spokaneschools.org). Individual schools will communicate through newsletters, the school website and other typical methods the dates, time and location of the annual school meeting.
  2. Parents will be given the opportunity to participate in the development, operation and evaluation of the program at the annual district parent and family engagement meeting, at their annual school parent and family meeting and through a web-based feedback form; and
  3. Parents will be encouraged to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs at the annual district parent and family engagement meeting, at their annual school parent involvement meeting, and through a web-based feedback form.
- B. The district will ensure that each school takes the following actions to involve parents in the process of school review and improvement:
  1. Parents will be given the opportunity to review the school improvement plan; and
  2. Parents will be encouraged to participate in the building self-review.
- C. The district will provide the following coordination, technical assistance, and other support to assist schools that receive Title I, Part A funding in planning and implementing effective parent and family engagement activities:
  1. Identify barriers to greater participation by parents in parent and family engagement activities;
  2. Use findings of the evaluation to design strategies for more effective parent and family engagement and
  3. Revise, when necessary, the district and school parent and family engagement policies.
- D. The district and schools will coordinate and integrate parent and family engagement strategies with similar strategies under the following other programs, such as:
  1. Head Start;

2. Even Start;
3. Learning Assistance Program;
4. State-operated preschool programs.

The district will facilitate removing barriers to parent and family engagement by activities such as:

- a. Conducting joint parent meetings with other programs;
  - b. Holding meetings at various times of the day and evening;
  - c. Arranging for in home conferences; and
  - d. Title I funds may be used to facilitate parent attendance at meetings by payment of transportation and child care costs.
- E. The district and individual schools will conduct, with the engagement of parents, an annual evaluation of the content and effectiveness of the parent and family engagement policy.
- F. The district will build the schools' and parent's capacity for strong parent and family engagement through the following:
1. The school district will, with the assistance of its schools receiving Title I, Part A funds, provide information to parents of children served by the school district or school, as appropriate, in understanding topics such as the following:
    - a. The State's learning requirements;
    - b. The State and local academic assessments including alternate assessments;
    - c. How to monitor their child's progress; and
    - d. How to work with educators through the annual meeting, school-based parent activities, newsletters and the district parent and family engagement website.
  2. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, by:
    - a. Giving guidance as to how parents can assist at home in the education of their child;
    - b. Holding parent meetings at various times of the day and evening to provide parents information about the children's academic program;
    - c. Providing opportunities for parents to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children;
    - d. Submitting parent comments about the program to the district; and
    - e. Providing parents with opportunities to meet with the classroom and Title I, Part A

teachers to discuss their children's progress.

- G. School district personnel will work with teachers, principals and other staff, to reach out to communicate with, and engage parents as equal partners. The district will provide:
  - 1. An explanation of the reasons supporting their child's selection for the program;
  - 2. A description and explanation of the school's curriculum;
  - 3. Information in the academic assessment used to measure student progress; and
  - 4. Information on the proficiency levels students are expected to meet.
  
- H. The school district will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
  - 1. Distribute the Title I Parent and Family Engagement policy on an annual basis through the newsletters of the schools that receive Title I, Part A supplemental funding and on the Parent and Family Engagement website; and
  - 2. To the extent needed and practicable, distribute the Title I Parent and Family Engagement policy in multiple languages or formats.
  
- I. Each school receiving Title I, Part A funds shall jointly develop with parents a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.
  
- J. The district shall reserve not less than 1 percent of the Title I, Part A allocation to carry out this policy.

Adopted: 11/08/2006  
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04/10/2014  
10/30/2017  
Superintendent: Dr. Shelley K. Redinger