

## NEW EMPLOYEE REQUIRED ON-LINE TRAINING – DUE in 30 days

As part of the hiring process, you are required to complete SafeSchools on-line training. Email regarding this REQUIRED training will be sent to you at your district email address. **Please complete your assigned SafeSchools on-line training 30 days from your date of hire:**

Bloodborne Pathogen Exposure Prevention  
Boundary Invasion  
Health Emergencies: Asthma Awareness  
Health Emergencies: Diabetes Awareness  
Health Emergencies: Life Threatening Allergies

### INSTRUCTIONS FOR ACCESSING TRAINING:

- Go to the Spokane Public Schools training website: [www.spokane.wa.safeschools.com](http://www.spokane.wa.safeschools.com)
- Log-In User Name is your SPS Employee ID
- Complete the required training

If you have any questions or problems with the site, please contact ITSC at (509) 354-7600 or email, [helpdesk@spokaneschools.org](mailto:helpdesk@spokaneschools.org)

Thank you for your prompt attention and for completing your hiring requirements. Reminder emails will arrive every two (2) weeks until your required training is complete.



The screenshot shows the SafeSchools Training website. At the top left is the logo for SafeSchools Training, which includes a life preserver icon. To the right of the logo are navigation buttons for Safety News, MSDS, Alert, and LOGIN. Further right is a logo for Washington Schools Risk Management Pool, sponsored by it. Below the navigation is a blue banner with the text "The #1 provider of online staff training and compliance for schools." On the right side of the page is a login box for Spokane Public Schools, featuring a "Username" input field, a "Sign in" button, and links for "Username Hint", "Register", and "Forgot Login?". Below the login box is a large photograph of three diverse school staff members (two women and one man) smiling in a classroom setting. At the bottom left, there is a text block stating: "The safety of our staff and students is of utmost importance. That's why we're pleased to offer the SafeSchools online training system to our employees. We're confident you'll find these courses to be informative and helpful towards maintaining a safe learning environment." Below this text is a bullet point for "Spokane Public Schools". At the bottom right, there are two icons with text: a newspaper icon for "Sign up for our eNews" and an envelope icon for "Contact SafeSchools".