

**Human Resources**  
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**Spokane Public Schools**  
*excellence for everyone*

## DISCLOSURE STATEMENT

Please complete the following questions and confirm the declaration. Any falsification or misrepresentation, including omission of a material fact, or failure to complete any part of your application or this questionnaire shall be grounds for denial of employment, denial of continued employment, as well as termination of employment with the District.

### I. Employment History Disclosure

1. Have you ever been on a plan of improvement or placed on probation with any employer?  Yes  No
2. Has any entity or person ever notified you or implied to you that you might be placed on a plan of improvement, placed on probation, disciplined, non-renewed or discharged?  Yes  No
3. Have you ever been placed on administrative leave pending investigation of allegations of misconduct with any employer?  Yes  No
4. Has any entity or person ever notified you or implied to you that you might be placed on administrative leave pending investigation of allegations of misconduct?  Yes  No
5. Have you ever been the subject of a complaint to the Superintendent of Public Instruction or any other disciplinary board or licensing body?  Yes  No
6. Has any person or entity ever notified you or implied to you that you might be the subject of a complaint to the Superintendent of Public Instruction or any other disciplinary board or licensing body?  Yes  No
7. Have you ever resigned or otherwise separated from any employment (inclusive of regular, part-time, or extracurricular positions) in order to avoid discipline, discharge, nonrenewal, threatened discipline, discharge or nonrenewal, or perceived future discipline, discharge or nonrenewal?  Yes  No
8. Have you ever been disciplined, discharged, non-renewed or threatened to be disciplined, discharged or non-renewed from any employment (including regular, part-time, and extracurricular positions)?  Yes  No
9. Have you ever had sanctions placed on your teaching certificate for any reason?  Yes  No
10. Have you ever had sanctions threatened to be placed on your teaching certificate for any reason?  Yes  No
11. Have you ever been denied a teaching certificate anywhere?  Yes  No
12. Has any entity or person ever threatened to deny you of a teaching certificate?  Yes  No
13. Is disciplinary action currently pending anywhere against you?  Yes  No
14. Have you ever had an educational or job related license, permit, or certificate revoked or suspended, or been subject to discipline, from a licensing or certification agency, such as the State Board of Education or Professional Educators Standards Board, in this State or any other jurisdictions?  Yes  No
15. Do you have any nicknames, a shortened first name, or any other name or alias by which you are referred or by which you refer to yourself, other than as signed below.  Yes  No

**If you answered YES to any of the above questions, please provide an explanation below (or attached) of the circumstances, including the underlying facts, place, date, and outcome.**

## II. Criminal History Disclosure

1. Are you presently charged with, but not convicted of, any crime? (Exclude civil infractions, such as minor traffic citations. DUI and DWI convictions are not minor traffic citations and must be reported).

\_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

- If yes, include an explanation of the nature of the charge, place, date, and court. A pending criminal charge will not necessarily bar you from District employment.

2. Have you ever been arrested and/or charged with a crime at any time?

\_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

If yes, as to each arrest, supply the following information:

- Were you charged with a crime? \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**  
➤ If yes, are the charges still pending? \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**  
➤ If yes, indicate the nature of the charge, date charged, court of jurisdiction, case number, and trial date (if scheduled).

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- If the charges are not still pending, indicate the nature of the charge, the date charged, the court of jurisdiction, and the case number, and specify how the charges were resolved. (Indicate whether by dismissal, acquittal, conviction, guilty plea, agreement with court or prosecutor, or some other manner of disposition.)
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3. Have you ever been convicted of any crime? (The term “convicted” means all adverse dispositions, including a finding of guilty, a plea of guilty or nolo contendere, an Alford plea, a stipulation to the facts, a deferred or suspended sentence, or a deferred prosecution. Exclude civil infractions, such as minor traffic citations. DUI and DWI convictions are not minor traffic citations and must be reported.) \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

If yes, include an explanation of the nature of the crime, place, date and court. (A conviction record will not necessarily bar you from District employment).

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4. a.) CHECK ANY OF THE FOLLOWING FOR WHICH YOU HAVE BEEN CONVICTED, INCLUDING ANY OF THESE CRIMES AS THEY MAY HAVE BEEN RENAMED: (See above (3) for definition of “convicted”).

- |                                                                             |                                                                                 |
|-----------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| <input type="checkbox"/> Custodial Assault                                  | <input type="checkbox"/> First or Second Degree Sexual Misconduct with Minor(s) |
| <input type="checkbox"/> First, Second, or Third Degree Assault of a Child  | <input type="checkbox"/> Patronizing a Juvenile Prostitute                      |
| <input type="checkbox"/> First, Second, or Third Degree Assault             | <input type="checkbox"/> Selling or Distributing Erotic Material to Minor(s)    |
| <input type="checkbox"/> Simple Assault                                     | <input type="checkbox"/> Sexual Exploitation of Minor(s)                        |
| <input type="checkbox"/> First or Second Degree Custodial Interference      | <input type="checkbox"/> Communication with a Minor for Immoral Purposes        |
| <input type="checkbox"/> Incest                                             | <input type="checkbox"/> First Degree Arson                                     |
| <input type="checkbox"/> First, Second, or Third Degree Rape of a Child     | <input type="checkbox"/> First Degree Burglary                                  |
| <input type="checkbox"/> Child Abandonment                                  | <input type="checkbox"/> Aggravated Murder                                      |
| <input type="checkbox"/> Child Abuse or Neglect as Defined in RCW 26.44.020 | <input type="checkbox"/> First or Second Degree Murder                          |
| <input type="checkbox"/> Violation of Child Abuse Restraining Order         | <input type="checkbox"/> First or Second Degree Extortion                       |
| <input type="checkbox"/> Child Buying or Selling                            | <input type="checkbox"/> First or Second Degree Manslaughter                    |
| <input type="checkbox"/> First or Second Degree Kidnapping                  | <input type="checkbox"/> First, Second, or Third Degree Rape                    |
| <input type="checkbox"/> First, Second, or Third Degree Child Molestation   | <input type="checkbox"/> First or Second Degree Robbery                         |
| <input type="checkbox"/> Indecent Liberties                                 | <input type="checkbox"/> Criminal Abandonment                                   |
| <input type="checkbox"/> Felony Indecent Exposure                           | <input type="checkbox"/> First or Second Degree Criminal Mistreatment           |
| <input type="checkbox"/> Vehicular Homicide                                 | <input type="checkbox"/> Promoting Pornography                                  |
| <input type="checkbox"/> Unlawful Imprisonment                              | <input type="checkbox"/> First Degree Promoting Prostitution                    |
| <input type="checkbox"/> Malicious Harassment                               | <input type="checkbox"/> Prostitution                                           |
| <input type="checkbox"/> Endangerment with a Controlled Substance           | <input type="checkbox"/> First or Second Degree Custodial Sexual Misconduct     |

4. b.) \_\_\_\_\_ CHECK HERE IF YOU HAVE NOT BEEN CONVICTED OF ANY OF THE ABOVE, INCLUDING ANY OF THESE CRIMES AS THEY MAY HAVE BEEN RENAMED.
5. Have you ever been:  
(a) found by a court in a protection proceeding under Chapter 74.34 RCW to have abused or financially exploited a vulnerable adult or \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**  
  
(b) convicted of the following crimes where the victim was a vulnerable adult: (Vulnerable adult means adults of any age who lack the functional, mental or physical ability to care for themselves.)  
•First, second, or third degree extortion \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**  
•Forgery \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**  
•First, second, or third degree theft \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**  
•First or second degree robbery \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**  
•Any of the foregoing crimes as they may have been renamed \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**  
➤ If yes to any of the above, please explain. \_\_\_\_\_  
\_\_\_\_\_
6. Have you ever been convicted of any crime involving the manufacture, delivery, or possession with intent to manufacture or deliver a controlled substance? \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**  
➤ If yes, explain. \_\_\_\_\_
7. Have you ever been found in any dependency action under RCW 13.34.040 to have sexually assaulted or exploited any minor or to have physically abused any minor? \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**  
➤ If yes, explain. \_\_\_\_\_
8. Have you ever been found by a court in a domestic relations proceeding under Title 26 RCW to have sexually abused or exploited any minor, or to have physically abused any minor? \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**  
➤ If yes, explain. \_\_\_\_\_
9. Have you ever been found in any disciplinary board final decision to have sexually or physically abused any minor or developmentally disabled person, or to have abused or financially exploited any vulnerable adult? "Disciplinary board final decision" means (a) any final decision by the director of the Department of Licensing for real estate brokers and salespersons and (b) any final decision by a disciplinary authority under Chapter 18.130 RCW of the secretary of the Department of Health for the following businesses or professions: chiropractic, dentistry, dental hygiene, naturopathy, massage, midwifery, osteopathic medicine and surgery, physical therapy, physicians, practical nursing, registered nursing, and psychology. \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**  
➤ If yes, explain: \_\_\_\_\_
10. Are you presently charged with, but not convicted of, any of the crimes or offenses described in questions 1 through 9 above? \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**
11. The above questions pertaining to criminal history disclosure is not exhaustive. Have you ever been charged, arrested or convicted of another crime. \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**  
➤ If yes, please explain in accordance with Section II Criminal History Disclosure, questions 1-4 above. \_\_\_\_\_  
\_\_\_\_\_

Applicants, who have been offered employment will be required to complete a Request For Criminal History Form, will be required to submit to fingerprinting, and will be required to complete a Washington State Sexual Misconduct Disclosure Release. Applicants shall be employed on a conditional basis pending completion of the background investigation. Being employed on a conditional basis means that the District has the absolute right to deny you employment if, in its exclusive judgment, your background investigation results in any basis for the District to decide that your employment is not in the best interest of the District. An inquiry may be made to the Washington State Patrol, a Federal, or other law enforcement agency to verify your responses to the above inquiries. A copy of any response received pursuant to such inquiry will be made available to you upon request.

## CERTIFICATION, AUTHORIZATION AND RELEASE

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct. I authorize Spokane School District to conduct a background investigation into my past employment, education, vocational, and other activities such as my credit and criminal background. To conduct this investigation, I authorize the District to obtain a consumer report or similar information regarding me to evaluate my suitability for employment. Further, if I am hired, I authorize the District at any time during my employment, to obtain a consumer report or similar information regarding me for the purposes of promoting, reassigning, or retaining me as an employee. I understand that a consumer report is a communication by a consumer reporting agency that bears on a consumer's character and general reputation, and may include, but is not limited to, credit checks and criminal background information. I further authorize any current/former employer, person, firm, corporation, educational or vocational institution, or government agency to provide the District to which I am applying with any information regarding me. I further authorize the District to disclose any information they may have regarding me if such information is requested by a different potential future employer of me. I hereby release and discharge said District and those who provide, receive or use such information from any and all liability as a result of furnishing and receiving this information. I further agree that if an offer of employment is made to me, I will provide verification of my certification, education and experience. **I understand and agree that false or misleading information, including omissions, in my application or interview(s) shall be sufficient cause for dismissal or refusal to hire.** References and personal information that become a part of this application will be regarded as confidential and shall not be revealed to me. I understand that any offer of employment that may be made to me is conditional and subject to the acceptable outcome of criminal history background information check and fair credit reporting; and the approval of the District's Board of Directors.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_