

SPOKANE PUBLIC SCHOOLS

**COMPARABLE POSITION LISTING FORM FOR CLASSIFIED
STAFF RECEIVING AN INVOLUNTARY TRANSFER**

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DIRECTIONS: In accordance with the collective bargaining agreement between the District and SEA, when an involuntary transfer occurs the employee will fill out a form indicating a comparable position to which he/she would wish to be returned. Comparable position may include worksite, classification, shifts, grade level, or a combination of these. Please provide the information requested and indicate your choice for a comparable position below.

1. Current Position and Work Site from which you are leaving and the hours per day assigned to that position:
Site_____ Job Title_____ Hours_____

2. Position/Work Site that you've been Involuntarily Transferred to:
Site_____ Job Title_____ Hours_____

3. Comparable Position Choice:
Site_____ Job Title_____ Hours_____

Signature of Staff Member_____ Date_____

Please Print Your Name_____